

Arrow Counseling, LLC



FINANCIAL POLICY

The staff at Arrow Counseling, LLC, are committed to providing caring and professional mental health care to all our clients. As part of the delivery of mental health services, Arrow Counseling, LLC has established a financial policy which provides payment policies and options to consumers. The financial policy is designed to clarify the payment policies as determined by management of Arrow Counseling, LLC.

The person responsible for payment of the account is required to sign the form, *"Payment Contract for Services,"* which explains the fees and collection policies of Arrow Counseling, LLC. Your insurance policy, if any, is a contract between you and the insurance company; we are not part of the contract with you and your insurance company, nor are we in contract with any insurance companies. Clients are responsible for the full payment as agreed upon in the *"Payment Contract."*

The Person responsible for payment (as noted in the "Payment Contract for Services") will be financially responsible for such services. The Person for Payment of Account is financially responsible for paying funds in full at the time of service. Payments not received after 120 days are subject to collections.

Clients are responsible for payments at the time of services. The adult accompanying a minor (or guardian of the minor) is responsible for payments for the child at the time of service. Unaccompanied minors will be denied nonemergency service unless charges have been preauthorized to an approved credit plan, charge card or payment at the time of service.

Missed appointments or cancellations less than 24 hours prior to the appointment are charged at \$50 _____ (Please Initial)

Phone Session or Consultations 15 minutes or longer are charged at \$50 _____ (Please Initial)

I (we) have read, understand and agree with the provisions of the Financial Policy.

Person responsible for account: _____ Date: _____

Co-responsible party: _____ Date: _____